

COMPARK BUSINESS CAMPUS METROPOLITAN DISTRICT
SPECIAL BOARD MEETING
AGENDA

| Board of Directors: | Term Expires: |
|--|----------------------|
| Michael P. Vickers, Chairman/President | May 2022 |
| Tom List, Vice President/Secretary/Treasurer | May 2022 |
| Kevin Michalek, Asst. Secretary/Treasurer | May 2022 |
| Peter Elzi, Asst. Secretary/Treasurer | May 2020 |
| VACANT, Asst. Secretary/Treasurer | May 2020 |

DATE: November 26, 2019
TIME: 11:00 a.m.
PLACE: CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 300
Greenwood Village, Colorado 80111
Via Conference Call: 844-286-0635; Code: 1950628

I. Call to Order

II. Conflicts of Interest

III. Discuss Board Vacancy

CONSENT AGENDA (Section IV - VII)

- IV. Administrative Items
- A. Approve Minutes of the August 27, 2019 Regular Meeting (enclosed)
 - B. Ratify Claims Totaling \$33,501.33 (enclosed)
 - C. Approve Current Claims Totaling \$223,139.03 (enclosed)
 - D. Ratify September 30, 2019 Continuing Disclosure Statement (to be distributed)
 - E. Approve Stratagem Engagement Letter for 2019 Audit - \$3,850 (enclosed)
 - F. Accept Town of Parker Impact Fee Ordinance Summary (enclosed)
 - G. Approve Resolution Concerning Annual Administrative Matters in 2020 (enclosed)
 - H. Approve District Insurance Renewal - \$TBD and SDA Membership (to be distributed)
 - I. Approve Transparency Notice and Mode of Eligible Elector Notification for 2019
-

- V. Engineering and Maintenance Items
- A. Ratify Agreement with Flatirons Surveying for Filing 4 Work (enclosed)
 - B. Ratify Notice To Proceed with Iron Woman for Filing No. 8 Sanitary Sewer Line (enclosed)
 - C. Ratify Hydrocon for Erosion Control Work - \$19,809.49 (enclosed)
 - D. Ratify GM Consulting Agreement for Construction of Sanitary Sewer Mainline Extension through Compark Filing No. 8 and Bore under E470 for Water Line Extension \$55,000 (enclosed)
 - E. Ratify AG Wassenaar for Construction Testing and Observation Services - \$8,281 (enclosed)

- F. Ratify Nationwide Permit Verification for Compark Village Filing No. 4 – Green Acres Tributary (enclosed)
-

VI. Attorney Items

- A. Approve CORA Resolution 2019-11-01 (enclosed)
 - B. Approve Resolution 2019-11-02, Calling May 5, 2020 Directors' Election (enclosed)
-

VII. Manager's Items

- A. Accept SVMD Meeting Information (enclosed)
 - B. Information Items and Referrals
-

DISCUSSION AGENDA (Section VIII- XVI)

VIII. SVMD Updates – Sarah Sjobakken, SVMD Manager (invited)

IX. Engineering/Construction Items – Russ Burrows

- A. Status of Filing 8 Sanitary Sewer Line Extension – Iron Woman Contract
 - 1. C.O. #1 Restocking Fee - \$3,700 (enclosed)
 - 2. C.O. #2 Happy Canyon Creek Crossing Steel Encasement - \$18,000 (enclosed)
-

- B. Review SFE Water Rights Tracking Chart (enclosed)
-

- C. Status of GAT Channel Erosion Control Work West of Filing 4 (enclosed)
-

- D. Discuss Status of Filing 3 AFW Detention Pond (enclosed)
-

X. Landscape Maintenance/Construction Report – David Strauss

- A. Maintenance Updates and Proposals (if any)
-

- B. Tree Care
-

- C. Work Orders
-

- D. Other
-

XI. Financial Items

- A. Review and Approve September 30, 2019 Financial Statements and Cash Position Report Updated as of November 2019 (enclosed)
-

- B. Discuss Capital Project Fund Budget and Future Priorities
-

- C. Approve 2020 Tap Fee Schedule (2019 Schedule enclosed)
-

- D. Discussion and Possible Action to Approve Transfer of IREA Contribution Funds for Filing 8 Detention Pond (enclosed)
-

- E. Status of Education Capital Solutions Payment (enclosed)
-

XII. Manager's Items

- A. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Adoption of Resolution to Amend 2019 Budget (enclosed)
-

- B. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Set Mill Levy; Consider Adoption of Resolution to Adopt 2020 Budget, Appropriate Expenditures and Set Mill Levy (enclosed)
-

- C. Website Update
-

- D. Other
-

XIII. Attorney's Items

- A. Status of Regulatory Asbestos Contaminated Soil Covenant; Consider for Approval Notice of Environmental Use Restrictions (enclosed)
-

- B. Consider for Approval Tap Purchase Agreement for Tract E, Compark Village Filing No. 4 (Etkin Johnson) (enclosed)
-

- C. Discussion and Possible Action Regarding Stormwater Discharge and Conveyance Easement for Tract E, Compark Village Filing No. 4 (Filing 8 Stormwater Detention Pond)
-

XIV. Director's Items

- A. Development Activity Update
-

XV. Other Items

- A. Confirm Quorum for 2020 Quarterly Meetings: 4th Tuesday of February, May, August and November at 11:00 a.m. at CliftonLarsonAllen, LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO
-

- B. Other
-

XVI. Adjournment

NOTE: The Next Regular Board meeting is scheduled for February 25, 2020 at 12:15 p.m., at the District offices; 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111.