

**COMPARK BUSINESS CAMPUS METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING**  
**AGENDA**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Michael P. Vickers, Chairman/President	May 2022
Tom List, Vice President/Secretary/Treasurer	May 2022
Kevin Michalek, Asst. Secretary/Treasurer	May 2022
VACANT, Asst. Secretary/Treasurer	May 2020
VACANT, Asst. Secretary/Treasurer	May 2020

**DATE: August 28, 2018**

**TIME: 12:15 p.m.**

**PLACE: CliftonLarsonAllen LLP**  
**8390 E. Crescent Parkway, Suite 250**  
**Greenwood Village, Colorado 80111-2814**  
**Via Conference Call: 844-286-0635; Code: 1950628**

I. Call to Order

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II. Conflicts of Interest

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III. Discuss Board Vacancies

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**CONSENT AGENDA (Section IV - VII)**

IV. Administrative Items

- A. Review and Approve Minutes of the May 22, 2018 Regular Meeting (enclosed)
- B. Approve July Claims \$TBD (to be distributed)
- C. Ratify May and June Claims - \$95,568.31 (enclosed)
- D. Ratify June 30, 2018 Continuing Disclosure Statement (enclosed)

V. Engineering and Maintenance Items

VI. Attorney Items

VII. Manager's Items

- A. Accept SVMD Meeting Information (enclosed)
- B. Accept SMWSA Meeting Information (enclosed)
- C. Accept SFE Water Rights Tracking Schedule (SVMD, LPMD, CBCMD, BSMD, BNMD) (enclosed)

- D. Information Items and Referrals (enclosed)
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**DISCUSSION AGENDA (Section VIII- XVI)**

- VIII. SVMD Updates – Sarah Sjobakken, SVMD Manager (invited) (enclosed)

- IX. Engineering/Construction Items – Russ Burrows

- A. Filing 7 Detention Pond Construction Update – substantially completed July 2018
    - 1. Discuss Irrigation Work Orders – David Strauss
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- B. Filing 8 Sanitary Sewer Line Extension Update – deferred indefinitely
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- C. Filing 11 Detention Pond Construction Update – substantially completed July 2018
    - 1. Discuss Cost Allocations (CBCMD, Nicks Investments LLC, CLC)
    - 2. Discuss Irrigation Work Orders – David Strauss
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- D. Update on SVMD Lift Station Usage Within CBCMD – January - June 2018 (enclosed)
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- E. Discuss Charter Communications Filing 2 Parking Lot Erosion Issues (enclosed)
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- F. Status of Regulatory Asbestos Contaminated Soil Covenant (enclosed)
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- G. Status of SFE Water Right Tracking Chart - Belford North MD Allocation
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- X. Landscape Maintenance/Construction Report – David Strauss

- A. Maintenance Updates and Proposals (if any)

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B. Tree Care

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C. Other

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XI. Financial Items

A. Review and Approve June 30, 2018 Financial Statements and Cash Position Report Updated as of August 7, 2018 (enclosed)

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B. Discuss Capital Project Fund Budget and Future Priorities

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C. Status of Offset Agreement between CBCMD and Compark Properties LLC

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D. Other

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XII. Manager's Items

A. Website Update

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B. 2019 Budget Schedule

1. August 25 – December 31, 2017 Assessed Valuation Received
  2. October 15 – Draft 2019 Budget Distributed to the Board
  3. November 27 – 2019 Budget Public Hearing and Approval
  4. December 15 – Mill Levy Certification
  5. Discuss Budget Guidelines
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C. Discussion and Consent to Potential Conflict of Interest of Spencer Fane regarding nearby Special Districts



XIII. Attorney's Items

- A. Discussion and Consent to Potential Conflict of Interest of Spencer Fane regarding nearby Special Districts
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- B. Discuss Water and Wastewater System Operation \$15 Monthly Fees – SVMD Not Remitting to CBCMD in 2018
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XIV. Director's Items

- A. Development Update
1. Discuss Future Growth
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XV. Other Items

- A. Confirm Quorum for November 27, 2018 Regular Meeting / Budget Public Hearing
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XVI. Adjournment

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**NOTE: The Next Regular Board meeting is scheduled for November 27, 2018 at 12:15 p.m., at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111.**