

COMPARK BUSINESS CAMPUS METROPOLITAN DISTRICT
REGULAR BOARD MEETING
AGENDA

Board of Directors:	Term Expires:
Michael P. Vickers, Chairman/President	May 2018
Tom List, Vice President/Secretary/Treasurer	May 2018
Kevin Michalek, Asst. Secretary/Treasurer	May 2018
VACANT, Asst. Secretary/Treasurer	May 2020
VACANT, Asst. Secretary/Treasurer	May 2020

DATE: February 27, 2018

TIME: 12:15 p.m.

**PLACE: CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, Colorado 80111-2814**

I. Call to Order

II. Conflicts of Interest

III. Discuss Board Vacancies

CONSENT AGENDA (Section IV - VII)

IV. Administrative Matters

- A. Review and Approve Minutes of the November 28, 2017 and December 20, 2017 Meeting (enclosed)
- B. Approve January Claims \$TBD (to be distributed)
- C. Ratify November and December Claims - \$33,991.02 (enclosed)
- D. Ratify December 31, 2017 Continuing Disclosure Statement (enclosed)
- E. Ratify Closing Memorandum from George K. Baum & CO. (enclosed)

V. Engineering and Maintenance Items

- A. Ratify December 8, 2017 Notice of Award to JBS Pipeline Contractors - \$230,343.00 (enclosed)
 - 1. Ratify Approval of Change Order Number 1 for Pipeline Installation over an Existing ACWWA Line - \$2,628.48 (enclosed)
 - 2. Ratify Approval of Change Order Number 2 for an Additional Access Maintenance Road - \$9,746.00 (enclosed)
- B. Ratify Approval of IREA Easement Offer and Utility Underground Access Easement - \$4,420.00 Revenue (enclosed)

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- C. Ratify Acceptance of Bargain and Sale Deed from CLC for Tracts A, B, C and D, Compark Village Filing No. 7, Amendment No. 2 (enclosed)
- D. Ratify Approval of Quit Claim Deed between the District and CLC for Tract E, Compark Village Filing No. 7, Amendment No. 2 (enclosed)
- E. Ratify Approval of Agreement with Calibre Engineering for Construction Administration Services Filing 7 Detention Pond - \$7,500.00 (enclosed)
- F. Ratify Approval of Agreement with DTEC for Erosion Control Work on Filing 7 Detention Pond - \$15,595.00 (enclosed)
- G. Ratify Approval of Tap Purchase Agreement with Chambers Compark 1, LLC (enclosed)

VI. Attorney Items

- A. Ratify Approval of Partial Assignment of Escrow Agreement With Compark Land Company - \$275,695.00 (enclosed) - Nick's Investments LLC Project

VII. Manager's Items

- A. Accept SVMD Meeting Information (enclosed)
- B. Accept SMWSA Meeting Information (enclosed)
- C. Accept SFE Water Rights Tracking Schedule (SVMD, LPMD, CBCMD, BSMD) (enclosed)
- D. Information Items and Referrals

DISCUSSION AGENDA (Section VIII- XVI)

VIII. SVMD Updates – Paul Dannels, SVMD Manager (invited)

IX. Engineering/Construction Items – Russ Burrows

- A. Filing 7 Detention Pond Construction and Cost Update (enclosed)
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- B. Filing 8 Sanitary Sewer Line Extension Update
 - 1. Update on Contract Bidding (enclosed)
-

- C. Review Filing 11 Detention Pond Cost Allocations (enclosed)
-

- D. Update on SVMD Lift Station in CBCMD Usage (enclosed)
-

E. Other

X. Landscape Maintenance/Construction Report

A. Maintenance Updates and Proposals (to be distributed)

B. Discuss Repairs to Chambers Road Landscaped Medians

C. Tree Care

D. Other

XI. Financial Items

A. Review and Approve Engagement Letter with CliftonLarsonAllen LLP for Municipal Advisory Services (enclosed)

B. Review and Approve December 31, 2017 Financial Statements and Cash Position Report Updated as of February 21, 2018 (enclosed)

C. Discuss Capital Project Fund Budget and Future Priorities

D. Status of Offset Agreement between CBCMD and Compark Properties LLC

E. Status of 2017 Audit

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- F. Approve 2018 Tap Fee Schedule (enclosed – 2017 Schedule)
-

XII. Manager's Items

- A. Website Update
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- B. Other
-

XIII. Attorney's Items

- A. Review and Approve Environmental Covenant with CDPHE Regarding RACS Site in Filing 7 (enclosed)
-

- B. May 8, 2018 Directors Election Update
-

- C. Legislative Update
-

XIV. Director's Items

- A. Development Update

1. Discuss Future Growth
-

- B. Status of Public Improvements Agreement with Red Barre
-

XV. Other Items

- A. Confirm Quorum for May 22, 2018 Regular Meeting
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XVI. Adjournment

NOTE: The Next Regular Board meeting is scheduled for May 22, 2018 at 12:15 p.m., at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111.